



Job Description

Position: Unlicensed Child and Family Therapist

Vision: A community that works collaboratively to ensure that all children and families have access to early education, behavioral and mental health services to improve their well-being.

Mission: Old Mill Center for Children and Families is a community-based, family-oriented center empowering children and families of diverse backgrounds to optimize their potential through specially designed education and therapy programs.

Position Summary: The Unlicensed Child and Family Therapist provide mental health services to children ages 0 to 18 years old and their families. Responsibilities include conducting mental health assessments and providing individual, family and group therapy, case management, care coordination, skills training, psycho-education, referrals, and community consultation in home, school, community and office settings. The UCFT also develops and maintains timely clinical documentation, including but not limited to: assessments, treatment plans, progress notes, and transfer and termination summaries.

HOURS: 1.0 FTE Monday-Friday

Job Duties Include:

Provide evidence-based and best practice therapeutic interventions
Maintain 60% billable time productivity
Work as an integral part of the therapeutic team
Maintain thorough and timely clinical documentation and communication
Attend treatment team meetings, and engage regularly in individual and group supervision
Abide by professional work ethics and standards
Know and comply with OARS, ISSR's, and all contractual and regulatory clinical requirements.

Qualifications and Experience: *Education:* Masters' Degree in Marriage and Family Therapy, Counseling, Psychology or another related field, which in combination with experience, qualifies the candidate to be a Qualified Mental Health Professional as defined in Oregon Administrative Rules.

Experience and Abilities: Two years of experience working with children and families in a clinical setting. Experience with 3-7-year-old children required. Strong computer skills and the ability to document services in an Electronic Health Record required. Able to pass required background checks.

Licensure: Must be eligible for licensure in the State of Oregon as a professional counselor (LPC) or marriage and family therapist (LMFT), within 6-12 months of hire, and/or must obtain licensure within 3 months of eligibility depending on registered intern status.

Responsible to Whom: The Unlicensed Child and Family Therapist is responsible to the Clinical Supervisor and Program Manager.

I have received, reviewed and fully understand the job description for the Unlicensed Family and Child Therapist position. I further understand that I am responsible for the satisfactory execution of the essential functions described therein.

Employee Signature

Date