



Position: Childcare Teacher
Pay: \$18.00 - \$22.00 per hour
FTE: Full-time (40 hours)

Childcare Center at Starker Forest: Old Mill Center is partnering with Starker Forests to run a Childcare program on the site of Starker Forests. The program will be licensed as a Certified Family Child Care home.

Position Summary: The Childcare Teacher is part of the Starker Forest Childcare Team and will assist the Lead Teacher/Childcare Director with providing a safe and educational environment for young children, developmentally appropriate materials and activities and some administrative tasks. The Childcare Teacher will work under the supervision of the Lead Teacher.

Qualifications and Experience

1. Education

- The Childcare Teacher will have an AA/AS or BA/BS degree in Early Childhood Education or related field

2. Experience and Abilities

- Respond appropriately to each child's developmental levels for children 0-5 years old,
- support children's social emotional development,
- use Collaborative Problem Solving (CPS) model and trauma informed care mindset with children and adults including guiding behavior and providing structure,
- form positive relationships with children and adults,
- follow childcare licensing rules,
- participate in supervision, training and meetings,
- Work both independently and as part of a team

3. Licensure

- Step 6 or higher in the Oregon Registry Online (ORO).



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Responsibilities:

Childcare space and client interactions

- Maintain an attractive, clean, safe, and healthy environment for children for children both indoors and outdoors.
- Support developmentally appropriate toilet learning (potty training) and diapering.
- Supervise children at all times including during independent play.
- Proactively communicate with parents/caregivers about daily activities
- Monitoring progress during stations and activities.
- Record and report accidents.
- Deliver medication when required and authorized.
- Maintain all childcare spaces, including kitchen, and equipment, toys and materials.
- Sanitize and clean spaces and materials.
- Participate in team meetings and OMCCF staff meetings.
- Maintain the confidentiality of all client information.
- Other duties as assigned by the Lead Teacher/Child Care Director, including during their absence.

Professional

- Maintain a positive job attitude including positive team behavior (e.g., willing to pitch in, problem solving attitude, positive communication style)
- Maintain and update required certifications (e.g., First Aid, CPR, Food Handlers) for the position.
- Maintain personal appearance and hygiene appropriate to the position.
- Report on regular working hours, be punctual and use a suitable work ethic.
- Write in a clear, concise manner.
- Participate in staff development activities and staff meetings.
- Follow established standards, policies, and procedures of OMCCF.
- Establish and maintain an ORO account and complete necessary hours of training each ORO calendar year.



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Highlights of our benefits pkg include:

- PTO accrual starting at 1 ½ days/month for full-time employees
- 10 Paid Holidays
- 2 Floating Holidays
- Health Insurance - generous subsidy per month for employee coverage
- Dental & Vision insurance
- EAP (Employee Assistance Program)
- Generous Education and Training opportunities

To apply: Please submit a resume and cover letter expressing why you would like to work for Old Mill Center.