



## Job Description

### Position: Pediatric Speech and Language Pathologist

**Vision:** A community that works collaboratively to ensure that all children and families have access to early education, behavioral and mental health services to improve their well-being.

**Mission:** Old Mill Center for Children and Families is a community-based, family-oriented center empowering children and families of diverse backgrounds to optimize their potential through specially designed education and therapy programs.

**Position Summary:** The Pediatric Speech and Language Pathologist will work with a wide range of clients from birth to age 18 with a variety of diagnoses. These diagnoses can range from autism, sensory processing disorder, feeding difficulties, Down syndrome, language delays, articulation difficulties etc.

The Pediatric Speech and Language Pathologist will need to be able to assess clients, develop treatment plans, and have excellent communication skills to be able to train parents/caregivers as well as communicate with other members of the team and the client's primary care provider.

**Qualifications:** Graduate from an accredited school of Speech and Language Pathology. Have a valid Oregon SLP License and Credentials. Applicant must have at least 1 year of professional SLP experience working with children and have exceptional knowledge of physiology, development and best practice and standards. Current CPR and Basic First Aid Certification is required or must obtain upon hire.

**Responsible to Whom:** Reports directly to the Pediatric Therapy Program Manager.

**FTE and Work Hours:** Full Time Position

#### Responsibilities:

1. Evaluates the condition of clients and analyzes their needs.
2. Provides quality care by assessing and interpreting evaluations and test results; determines treatment plans in consultation with physicians, and by prescription. Helps clients accomplish treatment plan and secures necessary supplies and adaptive equipment for clients to facilitate progress towards established goals.
3. Evaluates effects of therapy treatments by observing, noting, and evaluating client's progress. Provides medically necessary treatment plan and modifications.

4. Manages the appropriate therapy units for clients based on individual clinical needs.
5. Participates in the Q & A process for speech/language related issues.
6. Instructs and counsels clients by describing therapeutic regimens; gives typical development information
7. Prepares documentation, progress notes, reports, and discharge summaries as required
8. Reviews client progress and upgrades the prescribed treatment as per the requirements.
9. Educating the clients family about clients' needs and how to provide adequate medical care to them.
10. Communicates on a regular basis with the client's medical team on the status, progress, barriers, and needs of the client.
11. Prepare documentation to obtain authorization as needed.

#### General Performance Requirements

- Ability to lift to 20 pounds frequently, up to 50 pounds occasionally and maintain safety guidelines for this position.
- Ensures proper operation of equipment by complying with company procedures and following manufacturer's instructions.
- Protects clients and employees by adhering to treatment location infection control policies and protocols and keeping information confidential per company and federal requirements.
- Maintains safe and clean working environment by complying with treatment location and department procedures, rules, and regulations.
- Working knowledge of Microsoft Office applications (Outlook, Word, Excel, & PowerPoint) and ability to learn company or customer systems
- Good problem-solving skills
- Maintains confidentiality regarding client, employee, and company proprietary information and successfully pass a preemployment background check in accordance with state and local laws.
- Ability to relate professionally and positively and work cooperatively with clients, families, and other employees at all levels