



Job Description

Position: **Unlicensed Child and Family Therapist**

Rate: **\$26 - \$29/hour**

Anticipated Start Date: **8/25/2025**

Bonuses: **Relocation - \$5,000**

Hiring - \$1,000

Retention - \$750/calendar quarter

Vision: A community that works collaboratively to ensure that all children and families have access to early education, behavioral and mental health, and occupational and physical health services to improve their well-being.

Mission: Old Mill Center for Children and Families is a community-based, family-oriented center empowering children and families of diverse backgrounds to optimize their potential through specially designed education and therapy programs.

Program Vision:

The mental health team supports mental health needs of families served in other programs at Old Mill Center and those accessing serviced from the community. A trauma informed and individualized approach is used to overcome participation barriers that families face.

The team consists of mental health interns, unlicensed and licensed clinicians with support from a Clinical Supervisor and admin staff.

Old Mill Center is committed to providing an environment that allows clinicians to feel well supported as they build their skills working with clients and their families.

The team collaborates actively with other internal program staff and outside agency staff to support client progress towards their treatment goals.

Position Summary: The Unlicensed Child and Family Therapist (UCFT) provides mental health services to children ages 3 to 18 years old and their families. Responsibilities include conducting mental health assessments and providing individual, family and group therapy, case management, care coordination, skills training, psychoeducation, referrals, and community consultation in home, school, community, and office settings. The UCFT

also develops and maintains timely clinical documentation, including but not limited to assessments, treatment plans, progress notes, and transfer and termination summaries.

HOURS: 1.0 FTE Monday-Friday (4-day schedule available)

Job Duties Include:

- Provide evidence-based and best practice therapeutic interventions
- Maintain the expected range of billable time per week for productivity
- Work as an integral part of the therapeutic team
- Maintain thorough and timely clinical documentation
- Attend treatment team meetings, and engage regularly in individual and group supervision
- Abide by professional work ethics and standards
- Know and comply with OARS, ISSR's, and all contractual and regulatory clinical requirements.

Qualifications and Experience:

Education: Masters' Degree in Counseling, Psychology, or another related field, which in combination with experience, qualifies the candidate to be a Qualified Mental Health Professional as defined in Oregon Administrative Rules.

Experience and Abilities: Two years of experience working with children and families in a clinical or related setting, clinical internship and volunteer work is applicable and can be combined to meet the experience expectations. Experience working with young children and their families required. Strong computer skills and the ability to document services in an Electronic Health Record required. Able to pass required background checks.

Licensure: It is desirable that the incumbent is eligible for registration as an intern (Associate) with the respective board working towards licensure for a Licensed Professional Counselor, Licensed Clinical Social Work and/or a Marriage and Family therapist (LMFT).

Responsible to Whom: The Unlicensed Child and Family Therapist is responsible to the Clinical Supervisor, Outpatient Services in collaboration with the Executive Director.